



## General Membership Meeting Minutes

Redmond Junior High PTSA

Unit 2.8.80

October 4, 2011

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### Call to Order – Elizabeth Hansford

The meeting was called to order at 6:05 p.m. in the Redmond Junior High library. Elizabeth noted that Co-President Bryn Parish could not attend and she introduced the PTSA officers that were present. There was a quorum.

### Approval of previous meeting minutes – Kathleen Reynolds

**A motion** was made and seconded to adopt the May 31, 2011 PTSA general meeting minutes as written. There was no discussion. The motion was approved. Marie Kent noted that the Lake Washington School District PTA Council does not require unamended meeting minutes to be approved.

### Special Visitors

- *Ken Wong, RJH After Hours Teen Program Coordinator*
  - Ken described the RJH After Hours program which takes place at the school on Tuesday, Wednesdays and Thursdays. The program offers introductory classes which give kids new experiences that they might later pursue.
  - The Redmond Youth Partnership Advisory Committee is sponsoring Girls Unlimited on 10/15. This program helps teen girls gain leadership skills. Principal Kelly Clapp offered to display advertisements for Girls Unlimited on the school cafeteria TV.
  - After Hours has three Americorps volunteers in addition to city staff.
  - Ken answered questions from the membership.
- *Marie Kent, Homework Lunch Coordinator*
  - Marie explained the Homework Lunch program, which runs every school day except Wednesday. Students are referred to HOWL by their teachers in order to complete critical assignments. 100-180 kids attend each day. Marie encouraged parents to volunteer and answered questions from the membership. Kelly Clapp discussed the possibility of having honor society students mentor students who need assistance.

### Treasurer's Report – Elizabeth Hansford for Vicki Krum

The September treasurer's report will be available at the November 8 PTSA meeting. The current PTSA checking account balance is \$26,703.64.

### Financial Review – Lorinda Mallonee

- The RJH PTSA is required to hold two financial reviews a year. The review for the period January 1 – June 30, 2011, occurred on August 13, 2011, and it concluded that the PTSA's books are in order. Lorinda requested a membership report from Membership Chair Lisa Schildt.
- **A motion** that the financial report be accepted as submitted was made and seconded. There was no discussion. The motion was approved.

### **Approval of the standing rules – Elizabeth Hansford**

Elizabeth explained the significance of the PTSA's standing rules and introduced two changes proposed by the board to the current rules:

- The original language for the first change: "5.a. The Standing Committees of this unit shall be, Legislative Advocacy, Membership, Olweus, Staff Appreciation, Student Directory, and Student Recognition."
- The proposed language: "5.a. The Standing Committees of this unit shall be: Emergency Prep, Legislative Advocacy, Membership, Reflections, and Special Needs."

There was discussion about the quorum required for a board meeting.

- The original language for the second change: "6.c. For its annual budget, the PTSA shall establish a minimum carry-over of \$5,000. This shall also be the maximum desired, in order to fund the programs and projects decided by Board members during each school year; excess funds shall be allocated to special projects or directed donations."
- The proposed language: "The PTSA shall carry over approximately \$5,000 from year to year in order to use its annual income in the same school year that it is earned. An effort will be made to have any balance over \$5,000 allocated to projects/materials through the mini-grant process with the goal that the funds are spent in the year that they are earned."

There was discussion about the requirement to use the mini grant process.

- **A motion** to approve the change to 5.a. of the standing rules was made and seconded. The motion was approved.
- **A motion** to approve the proposed change to 6.c. of the standing rules as was made and seconded. A count of hands was taken. There were six votes for the motion, three opposed and two abstentions. The motion was approved.

### **Principal's remarks – Kelly Clapp**

- Kelly noted that the RJH librarian recently removed library shelves in order to create more space for tables.
- Parents have made positive comments about the beginning of the school year.
- Parent access to the new online Communicator system has been delayed. Kelly took questions and there was discussion about the function and utility of Communicator.
- The student-led Culture Club is working on the junior high-to-high school transition. The administration is considering grade level assemblies to address the change. Kelly took questions regarding the transition. Kelly will speak about the transition at the November PTSA meeting.

### **Legislative Advocacy – Byron Shutz**

- The 2011 PTA legislative survey was held online this year. The results are not available yet, but Byron will report on the results at the November PTSA meeting. It was noted that parents can view the legislative survey issues on the WSPTA website.
- There was a question about the Growth Management Act and LWSD school construction issue. Byron replied that it is a district issue, not a legislative issue.

### **Musical Production -- Adam Barr**

The 2011 RJH musical production will be *Mulan*. Adam will solicit parent volunteers beginning on October 10. The play's director will visit the school soon to drum up interest from students. Scholarships to cover the participation fee are available.

**Adjourn** The meeting adjourned at 7:20 p.m. The next PTSA meeting will be held at 6 p.m., on November 8, 2011, in the RJH library.